

	Push-In Services Only <i>Always</i> Supervised by child care staff members	Pull-Out Services Only	Push-In & Pull-Out Services Option 1	Push-In & Pull-Out Services Option 2 <i>Unsupervised access to children</i>
Designation	Supervised Volunteer	"Release to" Person	Supervised Volunteer + "Release to" Person	Unsupervised Volunteer <i>(Child Care Staff Member by Definition)</i>
Licensing Requirements	*Public Sex Offender Registry (PSOR) clearance on file R 400.8125(3)	Name/phone number of ISD staff person added to Child Info. Card <u>by parent</u> as "Release to" Person R 400.8110(7) *Parents must initial and date the bottom section of the info. card when additional information is added.	*Public Sex Offender Registry (PSOR) clearance on file R 400.8125(3)	**Fingerprinted/Eligible, added to staffing plan/connected to center CCBC System as Unsupervised Volunteer MCL 722.111(1)(ii)(iii), R 400.8112(1)(2)(5)
	Signed Abuse/Neglect Statement on file R 400.8125(5)	A separate "release to" permission signed by the parent and dated is also acceptable.	Signed Abuse/Neglect Statement on file R 400.8125(5)	** Consent & Disclosure/Eligibility Letter on file R 400.8112(2)(b)(3)
	Negative TB Test dated w/in 1 year of volunteering if present for more than 2 consecutive weeks/4 hrs. per week R 400.8128	Child is signed out/in for services on attendance logs R 400.8143(11)	*Supervised Volunteer Arrival/Departure Times Documented R 400.8110(6)	Signed Abuse/Neglect Statement on file R 400.8125(5)
	*Supervised Volunteer Arrival/Departure Times Documented R 400.8110(6)		Added to Child Info. Card/file by parent as "Release to" Person R 400.8110(7)	Negative TB Test dated w/in 1 year of volunteering R 400.8128
				*Documented Training on: Prevention of shaken baby, abusive head trauma/child maltreatment, recognition/reporting of child abuse/neglect, administration of medication, prevention/response to emergencies due to food/allergic reactions, building/premises safety, emergency preparedness/ response planning, handling/storage of hazardous materials/disposable of bio-contaminants, child development R400.8131(1)-(5)(6)(7)(10)(11)(12)
				*Unsupervised Volunteer Arrival/Departure Times Documented R 400.8110(6)
	*Highlighted sections refer to new child care licensing requirements in effect as of December 18, 2019 ** As of 2018 under Federal guidelines			Pull-out services must be delivered in approved child use space R 400.8110(10), R 400.8167(3)