**Center Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Consistent Daily Schedule for EHS hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EHS program hours are Monday through Friday and must consist of a 10-hour block of time between 7am and 6pm.**

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| --- | --- | --- | --- |
| **Staff Name** | **Classroom Name** | **Days Scheduled to Work Weekly** | **Hours Scheduled to Work Daily** |
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**The Staffing Plan and Program Hours reflects 46 weeks of programming between September 6th, 2022 and August 18th, 2023. Home visits, parent orientations and enrollment meetings will take place during the weeks of August 21st and August 28th.**

**Please indicate the additional 4 no-pay weeks for the 2022/2023 contract year. Attach a yearly calendar which reflects the number of days offered with all closures noted.**

**No pay week #1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No pay week #2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**No pay week #3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No pay week #4: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Orientation and Enrollment Week # 1: 8/21/23-8/25/23 Orientation and Enrollment Week # 2: 8/28/23-9/1/23**