The Attendance Success Plan is intended to support families in removing any barriers from getting their child to daycare.

Attendance records indicate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been present\_\_\_\_\_\_\_ days out of a possible\_\_\_\_\_\_\_ days. Establishing the habit of regular attendance in childcare helps create routines and consistency for children. These routines and consistent schedules contribute to children’s ability and opportunities to meet developmental milestones. Meeting milestones positively affects children’s later success as they transition to school.

What would be helpful in order to reach attendance goals?

* Establishing a bedtime routine (snack, bath, story, etc.)
* Establishing a morning routine (do as much as you can the night before such as lay clothes out, prepare bottles, pack bag. When morning comes make sure to allow enough time to cuddle your little one).
* Having your child attend childcare unless she/he has a fever, is vomiting or has diarrhea.
* Talking with primary caregivers if there is any anxiety about leaving child in childcare.
* Talking with primary caregivers if child appears anxious about going to childcare.
* Having a plan in place in case there are transportation issues or scheduling conflicts. (Have conversation ahead of time and have phone numbers for friends and family that are available to help). My friend/family member that can help is\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supports may be available upon request (example: bedtime/morning routine suggestions, child development information related to children’s transition into childcare, circle of supports information, etc.) Please talk with your primary care giver or coordinator/FSS for resource information.

I understand if there is no improvement in attendance, my child may be placed back on the waitlist.

Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Primary Caregiver Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coordinator/FSS Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_